

Green Hotelier Awards 2017

Awards Application Form

International Tourism Partnership presents



Contact Information

Applicant Name	
Applicant Job Title	
Hotel Name	
Street Address	
City ST ZIP Code	
Phone	
E-Mail Address	

Application instructions

Please read the guidance at the end of this form and then complete each of the following sections for the nominated hotel.

Please keep your application within the space allocated and ensure each section runs to no more than 250 words.

If possible, please attach two relevant photos with your application.

The deadline for returning application forms is Friday 24th March 2017.

Return forms by email to info@greenhotelier.org marked **Green Hotelier Awards**.

Alternatively post to: Green Hotelier
ITP
c/o BITC
137 Shepherdess Walk
London N1 7RQ.
UK

Region

Please specify the region in which your hotel is based.

Africa & the Middle East

Americas

Asia Pacific (including Australasia)

Europe

Sustainability initiatives: Energy

Specify the initiatives and programmes your hotel operates to save energy and reduce its carbon footprint. Please be as detailed as possible. If you measure, show us your reduction. Max. 250 words. Score: 0-5 points.

Sustainability initiatives: Water

Specify the initiatives and programmes your hotel operates to reduce / save water or address water risk. Please be as detailed as possible. If you measure, show us your reduction Max. 250 words. Score: 0-5 points.

Sustainability initiatives: Waste

Specify the initiatives and programmes your hotel operates to reduce waste. Please be as detailed as possible. What have you achieved? Max. 250 words. Score: 0-5 points.

Sustainability initiatives: Community

Specify the initiatives and programmes your hotel operates to work with and support the local community. Describe any charitable or staff volunteering programmes. Max. 250 words. Score: 0-5 points.

Sustainability initiatives: Staff & Workplace

Specify how your hotel acts responsibly towards staff and within the workplace, above and beyond statutory obligations. How are you upholding equality, fairness and other human rights for employees and contractors? What special measures do you have in place to support employees and others working in your hotel and help them progress their careers? Max. 250 words. Score: 0-5 points.

Certification

Please add details of any certifications your hotel has earned for its sustainability initiatives. Score: 0-2 points.

Sustainability journey and impacts

Specify when your hotel began its sustainability programme and what the impacts have been. Take us on the journey from when you began to be more sustainable and outline what you have achieved in that time. Please be as detailed as possible. Why did you decide to do this? What is innovative about your sustainability initiatives? Max. 250 words. Score: 0-5 points.

How do you communicate your sustainability?

How do you engage guests in your sustainability programmes? Where are you talking about what you do? Do you tell them why? Are you inviting guests to be a part of your sustainability practices? How do you engage your staff in your sustainability activities? Max. 250 words. Score: 0-5 points.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true. I understand that the decision of the judges is subjective and final.

Name (printed)	
Signature	
Date	

Applications

All applications will be given equal consideration and awards will be given on the basis of merit as determined by the judges.

Thank you for completing you application for the Green Hotel of 2017. The winners will be notified and announced during Responsible Business Week starting 24th April 2017.

Green Hotel of 2016

Tips for applying



- The application process for the Green Hotelier Awards 2017 is designed to be simple, straightforward and quite fast.
- There is no fee or cost attached to applying or winning.
- There is no awards ceremony. Winners will be notified, named in our media output, featured on Green Hotelier and sent a certificate to display in their winning property. They will also be sent an electronic badge for their website.
- The awards are open to hotels, resorts, hostels and eco-lodges with fixed, solid structures for occupation. The size of the property does not matter, but it should be able to accommodate multiple occupants simultaneously in private rooms.
- There should be a separate application for each individual property, not an application per hotel group.
- Please try to keep to the word count of 250 words per section. Do not send supplementary information except for the requested photos.
- Applications are scored out of five for each impact section, and up to two points for certifications, to achieve an overall score out of 37. Sections left incomplete will score zero. The judges' decisions are final.
- Although attainment is important, the judges understand that sustainability and responsible business exists at different stages in different countries throughout the world. For example, some regions support and encourage recycling and responsible waste management, others do not. Therefore properties are judged for their own solutions to the sustainability challenges they face in their respective regions. We are interested in the motivation for change and the journey undertaken as much as the outcomes achieved.
- The staff and workplace section concerns the property's role as a responsible business in the lives of the people who work for them, or are contracted to work within them. What initiatives – above and beyond statutory duty - are in place that respect each employee's human rights and promote good employment practice? What opportunities do employees have to engage with other responsible business programmes at the property? How are they supported to progress their careers? How do you ensure fair contracts, fair hours and fair wages? Do you recruit from the local community? Are you ensuring fair employment for people with disabilities or targeting other disadvantaged groups? Tell us what makes you a responsible employer.

*Awards terms and conditions:

1. Awards are open to owners of hotels in each of the four regions, aged 18 years or older, except employees or contractors of Green Hotelier and anyone connected with the promotion or their direct family members.
2. Winners of the 2016 Green Hotelier Awards are not permitted to enter this year, however the restriction is lifted in 2018, providing they have progressed further in their sustainability journey. Highly commended or special recognition properties are entitled to send an application this year.
3. By entering the awards, the participants agree: to be bound by these terms and conditions; that their surname and country of residence may be released if they win; and that the content and images they submit may be used by Green Hotelier for online and social media content.
4. Entrants should follow the instructions carefully in order to enter. Entries received after the specified closing date will not be considered, and cannot be returned.
5. Entrants must supply their full name, email address and postal address.
6. Only one entry will be permitted per property, regardless of method of entry. Bulk entries made by third parties will not be permitted.
7. The winning entrant will be the one that in the judges' opinion is the best.
8. Winners are awarded a certificate of recognition. There is no cash alternative and prizes will not be transferable. Prizes must be taken as stated and cannot be deferred.
9. Our decision as to the winner is final and no correspondence relating to an award will be entered. The name and county of residence of the winner(s) will be available [by sending a request to info@greenhotelier.org] within three months of the closing date of the promotion.
10. The winner(s) will be notified by email within 30 days of the close of the promotion.
11. We reserve the right to amend these terms and conditions or to cancel, alter or amend the awards at any stage, if deemed necessary in our opinion, or if circumstances arise outside our control.
12. We exclude liability to the full extent permitted by law for any loss, damage or injury occurring to the participant arising from his or her entry into a competition or occurring to the winner(s) arising from his or her acceptance of a prize.
13. The awards are subject to the laws of England.